

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
*Conducting the District's Business in Public*

**Pico Rivera City Hall**  
**6615 Passons Boulevard**  
**Pico Rivera, CA 90660**

**September 12, 2013**  
**Closed Session – 6:00 p.m.**  
**Open Session – 7:30 p.m.**

**MINUTES OF BOARD ACTIONS**

**1. CALL TO ORDER**

The meeting was called to order by Delia Alvidrez, President, at 6:04 p.m.

**1.1 ROLL CALL – Members of the Board of Education**

Delia Alvidrez, President  
Rita Jo Ramirez, Vice President  
Rachel Canchola, Clerk  
Alfred Renteria, Jr., Member  
Dr. Joseph Rivera, Member

**1.2 ROLL CALL – Members of the Administrative Cabinet**

Martin Galindo, Superintendent  
Roxane Fuentes, Assistant Superintendent, Educational Services  
Mark Matthews, Director, Human Resources  
Larry Brunson, Director, Student Services  
Leticia Covarrubias, Chief Business Officer, Business Services (absent)

**2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

**3. ADJOURN TO CLOSED SESSION – 6:05 p.m.**

**4. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

**4.1 Public Employee Appointment/Employment (Pursuant to Government Code §54957)**  
Title: High School Dean (1 position)



## 16.5 DIVISION OF HUMAN RESOURCES

### 1. Authorization & Ratification of Employment:

#### b. RTI Coach (1) – Durfee

Funding Source: Title I

Total Expenditure: \$47,479.93 - \$91,548.21

Eff: 9/13/13

Arrata, Diana

Motion: Canchola

Second: Rivera

Vote: 5-0

PASSED

## 10. INFORMATION ITEMS

*Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.*

### 10.1 Unaudited Actuals Report Presentation

~~Leticia Covarrubias, Chief Business Officer~~

Martin Galindo, Superintendent and Laura Castillo, Director, Fiscal Services

### 10.2 Spectrum Center Presentation

Larry Brunson, Director, Student Services and Kristine Ramos, Coordinator, Student Services

### 10.3 El Rancho Unified School District's 2013 STAR Data Results Presentation

Roxane Fuentes, Assistant Superintendent, Educational Services and Rachel Garcia, Coordinator of Categorical Programs

### 10.4 2013-2014 Staffing Update

Mark Matthews, Director, Human Resources

## 11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker's card)

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

- Analye Arenas, El Rancho High student, addressed the Board seeking permission for the Entrepreneur Club to begin a student intern program with local businesses and non-profit organizations.
- Andrew Gomez, El Rancho High Teen Court President, extended an invitation to the Board to attend a session of Teen Court.

**11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker's card)**

- Louis Salcido spoke on Assembly Bill 1266 Sex Segregated School Programs and Activities, which takes effect in January 2014. He questioned how parents will be notified of the requirement, how will the policy be enforced and who will enforce it. He commented on school personnel being allowed to administer insulin injections to students. Mr. Salcido also commented on the District budget.
- Aurora Villon addressed the Board on behalf of the Citizens' Bond Oversight Committee. She thanked the Board and Superintendent for addressing the recommendations and critical questions from the annual report. Dr. Villon commented on the CBOC Handbook, receiving documentation on bond fund expenditures and recent school visitations.
- Esther Mejia commented about a ventilation problem in the student restrooms at Rivera Elementary. She suggested the District should use email to communicate with parents instead of sending information through the US Postal Service as well as offering an online meal payment program.
- David Angelo expressed his gratitude to the District for teaching his children and assisting them in being successful adults. He expressed a desire to have an alumni page on the District website.
- Dean Cochran thanked the Board for recognizing Rio Vista Elementary.

**12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

*Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.*

- Alfred Renteria attended several Back to School Nights and a session of Teen Court. He thanked Dora Soto-Delgado for inviting him to participate on the Attendance Task Force. He commented that during election time, everyone should be an example to our children.
- Rita Jo Ramirez thanked the Maintenance Department for making our schools look so clean and welcoming. She visited culinary arts classrooms in Fontana, Rialto and Montebello school districts to get a better idea of current facilities. One of those schools offers automotive technology; a program that she would like to see brought back to El Rancho High.
- Rachel Canchola commented about the many events that Mr. Galindo has been attending. She was pleased to see Mrs. Walker at Salazar High. Ms. Canchola welcomed Larry Brunson to the District. She expressed her happiness at seeing the Adult Transition Program presentation. She visited the Spectrum Center as well as participated in a tour of unused school sites with Rio Hondo College.
- Dr. Joseph Rivera welcomed Larry Brunson to the District. He attended several Back to School Nights as well as the Bags of Books event at Magee. He shared that Rivera Elementary is recruiting for Boy Scouts and announced that Birney Elementary will be having a food truck event at their Back to School Night. Dr. Rivera attended the Mayor's Annual Business Breakfast. He took a tour of our facilities with Rio Hondo College in an effort to establish a satellite program with our District.

**12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

- Delia Alvidrez expressed her happiness in having the opportunity to visit all District schools.

**13. SUPERINTENDENT'S REPORT**

*The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.*

- Martin Galindo requested for Roxane Fuentes to share information about the Bags of Books event sponsored by the Cisneros Foundation. Mr. Galindo thanked Mark Matthews and the employee associations for their efforts to fix some of the issues within the District.

**14. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

**HEARING SESSION:** (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

- Suzanne Hernandez shared her appreciation to the Spectrum Center for making a difference in her grandson's education.
- Louis Salcido commented on the many items on the agenda pertaining to counseling services. He questioned who will be responsible and how parents are informed about the services they provide.

*The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.*

Motion: Renteria

Second: Rivera

**14.1 SUPERINTENDENT'S OFFICE**

- A. Approved the Minutes of the Board of Education's Regular Meeting held August 8, 2013.

## 14.2 DIVISION OF STUDENT SERVICES

- A. Approved the Contract Agreement between the El Rancho Unified School District and *Alma Family Services*, a school based counseling agency, for the 2013/2014 school year, effective September 13, 2013 through June 30, 2014. The contract shall not exceed \$5,000.00, to allow for funding for non-insured and under-insured children; services for Medi-Cal insured students will be at no cost to the District. Services provided are payable from the Safe Schools/Healthy Students Grant.
- B. Approved Memorandum of Understanding between the *Exchange Club Family Support Center*, a Parenting and Family Life Program, and the El Rancho Unified School District for the 2013/2014 school year, effective September 13, 2013 through June 30, 2014. \$5,000.00, payable from the Safe Schools/Healthy Students Grant.
- C. Approved Consultant Agreement with *Intercommunity Counseling Center*, to provide mental health and counseling services to the students and families of the District for the 2013/2014 school year, effective September 13, 2013 to June 30, 2014. The agency will provide services at no cost to the District.
- D. Approved Service Agreement with the *Southern California Alcohol and Drug Program* for the 2013/2014 school year to provide substance abuse counseling services, effective September 13, 2013 through June 30, 2014. Total expenditure of \$15,000.00 is payable from the Safe Schools/Healthy Students Grant Funds.
- E. Approved Consultant Agreement with *Hector Palencia, M.A., MSW, PPSC*, for the 2013/2014 school year to provide consultation and counseling services, effective September 13, 2013 through June 30, 2014. Total expenditure not to exceed \$75,000.00 is payable through the Safe School/Healthy Students Grant.
- F. Approved Memorandum of Understanding with *The Whole Child*, a school based counseling services provider, for the 2013/2014 school year, effective September 13, 2013 through June 30, 2014. Services provided shall not exceed \$20,000.00 payable from the Safe Schools/Healthy Students Grant.

## 14.2 DIVISION OF STUDENT SERVICES

- G. Approved Memorandum of Understanding with *SPIRITT Family Services* (also known as Skills for Prevention, Intervention, Recovery, Individual Treatment and Training Family Services) for the 2013/2014 school year to provide mental health services to students, effective September 13, 2013 through June 30, 2014. Total expenditure of \$25,000.00 is payable from the Safe Schools/Healthy Students Grant Funds. SPIRITT Family Services will also provide additional days of services utilizing agency funds through the Child Abuse Risk Intervention and Neighborhood Outreach (CARIÑO) program at no cost to the District.
- H. Approved Memorandum of Understanding with *ENKI Health and Research Systems (EHRS)*, a community behavioral health care agency, to provide mental health services to the students of the District for the 2013/2014 school year, effective September 13, 2013 through June 30, 2014. Services provided will be at no cost to the District.
- I. Approved the Memorandum of Understanding between the El Rancho Unified School District and *Penny Lane Centers*, a school based counseling agency, for the 2013/2014 school year. Services are to be provided effective September 13, 2013 through June 30, 2014, and will be at no cost to the District.
- J. Approved the Memorandum of Understanding between the El Rancho Unified School District and *Pacific Clinics*, a school based counseling agency, for the 2013/2014 school year, effective September 13, 2013 through June 30, 2014. Services provided will be at no cost to the District.
- K. Approved Field Education Affiliation Agreement between *Hope International University* and El Rancho Unified School District, effective September 13, 2013 through June 30, 2014. The Affiliation Agreement is at no cost to the District.
- L. Approved Field Education Affiliation Agreement between the *University of Southern California (USC)* School of Social Work and El Rancho Unified School District effective September 13, 2013 through June 30, 2014. The Affiliation Agreement is at no cost to the District.
- M. Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Jr/Sr High*. An El Rancho Unified School District student is to attend this school from July 9, 2013 to June 30, 2014 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure not to exceed \$37,022.00 is payable through the Federal & State Special Education Funds.

#### **14.2 DIVISION OF STUDENT SERVICES**

- N. Approved payment in accordance with the terms of the Settlement Agreement(s). Authorize payment in an amount not to exceed \$30,000.00 in accordance with the terms of the Settlement Agreement(s) and Education Code Sections 56035, 56365, 56366, and 56740, payable through Special Education funds.

#### **14.3 DIVISION OF EDUCATIONAL SERVICES**

- ~~A. *Withdrawn for discussion and action under Item 16.3* Approve participation for twelve (12) El Rancho High School Boys' Water Polo Team student athletes, one (1) certificated staff member and one (1) walk on coach in the 12<sup>th</sup> Annual Oxnard Boys' Varsity Water Polo Tournament at the Oxnard Aquatic Center in Oxnard, CA October 11 – 12, 2013. Accommodations will be at La Quinta Inn and transportation will be provided by staff and parents. Total expenditure of \$477.60 for accommodations and meals is payable from El Rancho High School ASB Boys' Water Polo Funds.~~
- B. Approved/Ratified payment to !A+CAT (Computer Assisted Tutoring), a Supplemental Educational Service (SES) provider, for tutoring services rendered to eligible students in Program Improvement Years 2-5 schools from October 12, 2012 through April 30, 2013. Total expenditure of \$200.00 is payable from Centralized Title I Set Aside Funds.
- C. Approved/Ratified annual contract with the Los Angeles County Office of Education (LACOE) for participation in the Marine Education Programs, Science and Conservation Education, Contract No. C-14057:13:14, effective September 1, 2013 through June 30, 2014.

#### **14.4 DIVISION OF BUSINESS SERVICES**

- ~~A. *Withdrawn for discussion and action under Item 16.4* Approve/Ratify Business Services reports for the month of August 2013.~~
- ~~B. *Withdrawn for discussion and action under Item 16.4* Approve the El Rancho Unified School District's 2012-2013 Unaudited Actuals Report pursuant to Education Code Section 42100.~~
- C. Approved Copier Lease Agreements with Leaf Capital Funding for South Ranchito Elementary, Student Services, and Human Resources.
- D. Accepted letter of agreement between the El Rancho Unified School District and the City of Pico Rivera for the continued use of the original water meter in connection with the Rio Vista Park Renovation Project.



**14.4 DIVISION OF BUSINESS SERVICES**

E. Approved to declare (327) items of computer equipment as obsolete and authorized disposal of equipment, which is no longer usable by the District.

**14.5 DIVISION OF HUMAN RESOURCES**

None

**15. CONSENT AGENDA VOTE**

Motion: Renteria      Second: Rivera      Vote: 5-0      PASSED *with exceptions*

*Exceptions:*

*Item 14.3 A      Withdrawn for Discussion and Action*

*Item 14.4 A      Withdrawn for Discussion and Action*

*Item 14.4 B      Withdrawn for Discussion and Action*

**16. NEW BUSINESS – ACTION ITEMS**

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

**16.1 SUPERINTENDENT’S OFFICE**

None

**16.2 DIVISION OF STUDENT SERVICES**

None

**16.3 DIVISION OF EDUCATIONAL SERVICES**

**A. *Item 14.3***

Approved participation for twelve (12) El Rancho High School Boys’ Water Polo Team student athletes, one (1) certificated staff member and one (1) walk-on coach in the 12<sup>th</sup> Annual Oxnard Boys’ Varsity Water Polo Tournament at the Oxnard Aquatic Center in Oxnard, CA October 11 – 12, 2013. Accommodations will be at La Quinta Inn and transportation will be provided by staff and parents. Total expenditure of \$477.60 for accommodations and meals is payable from El Rancho High School ASB Boys’ Water Polo Funds.

Motion: Canchola      Second: Alvidrez      Vote: 5-0      PASSED

**16.4 DIVISION OF BUSINESS SERVICES**

- A. Adopted Resolution No. 5-2013/2014 establishing the Gann Appropriations Limits as \$50,403,875 for the 2013-2014 fiscal year.

Motion: Rivera                      Second: Canchola      Vote: 5-0      PASSED

- B. Adopted Resolution No. 6-2013/2014 Annual Delegation of Administrative Authority to Process Routine Budget Revision, Adjustments and Transfers for the 2013/2014 fiscal year.

Motion: Renteria                      Second: Canchola      Vote: 5-0      PASSED

- C. Adopted Resolution No. 7-2013/2014 Interfund Transfer, authorizing the transfer of \$400,000 from the District's General Fund into the Food Services Fund.

Motion: Renteria                      Second: Alvidrez      Vote: 4-1      PASSED  
(Canchola-no)

- D. **PULLED** ~~Approve support and maintenance agreement between El Rancho Unified School District and DRG Intelligent Computer Concepts (ICC) to provide on-site infrastructure planning, support and implementation of the entire network infrastructure at all school locations and District Offices. Support and maintenance agreement shall be effective October 1, 2013 through September 30, 2014 at a cost not to exceed \$314,040.00, payable from Measure "A" General Obligation Bond Funds.~~

- E. **PULLED** ~~Approve to award agreement to Grand G & G Vending to provide vending services for Snack and Beverage items at Burke Middle School, North Park Middle School, Rivera Middle School and El Rancho High School for a period of twelve (12) months with an option to renew annually. There is no cost to the district under this agreement.~~

- F. **Item 14.4 A**

Approved/Ratified Business Services reports for the month of August 2013.

Motion: Renteria                      Second: Alvidrez      Vote: 5-0      PASSED

- G. **Item 14.4 B**

Approved the El Rancho Unified School District's 2012-2013 Unaudited Actuals Report pursuant to Education Code Section 42100.

Motion: Renteria                      Second: Ramirez      Vote: 4-1      PASSED  
(Canchola-no)

**16.5 DIVISION OF HUMAN RESOURCES**

- A. Approved Contract of Employment for the Director of Student Services for the 2013-2014 school year.

Motion: Ramirez                      Second: Renteria                      Vote: 5-0                      PASSED

- B. Approved/Ratified adoption of Resolution No. 8-2013/2014 authorizing three Single Subject Credentialed teachers to teach in a class outside their credential on the basis of California Education Code 44263.

Motion: Ramirez                      Second: Renteria                      Vote: 5-0                      PASSED

- C. Approved/Ratified adoption of Resolution No. 9-2013/2014 authorizing two Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes on the basis of California Education Code 44256(b).

Motion: Ramirez                      Second: Renteria                      Vote: 5-0                      PASSED

- D. Approved/Ratified request to employ two certificated teachers authorizing them to teach in a class outside their credential per California Education Code 44258.2.

Motion: Ramirez                      Second: Renteria                      Vote: 5-0                      PASSED

- E. Approved/Ratified request to employ five certificated teachers authorizing them to teach in a class outside their credential per California Education Code 44258.7(b).

Motion: Ramirez                      Second: Renteria                      Vote: 5-0                      PASSED

- F. Approved Memorandum of Understanding between the El Rancho Unified School District and the Los Angeles County Office of Education for the Project Impact-District Intern Program.

Motion: Ramirez                      Second: Renteria                      Vote: 5-0                      PASSED

- G. Approved Certificated Personnel Register No. 3-2013/2014

Motion: Ramirez                      Second: Renteria                      Vote: 5-0                      PASSED

1. Authorization & Ratification of Employment:

a. Dean (1) – El Rancho High

Funding Source: District General Fund

Total Expenditure: \$87,356.14 - \$100,458.36

Eff: 9/13/13

**Larios, Andrea**

## 16.5 DIVISION OF HUMAN RESOURCES

- b. RTI Coach (1) – Durfee  
Funding Source: Title I  
Total Expenditure: \$47,479.93 - \$91,548.21  
Eff: 9/13/13  
**Arrata, Diana**
  - c. Teachers from the Recall List (5)  
Funding Source: District General Fund  
Justification: Resignations were not submitted to Human Resources in time for the August Board, and the enrollment numbers were not finalized until after school started.  
Total Expenditure: \$341,420.90  
Eff: 8/19/13
    - Lopez, Jesus – Magee Elementary
    - Salas, Lisa – Birney Elementary
    - Sanchez, Matthew – Burke Middle
    - Vela, April – Rivera Middle
    - Villarruel, Claudia – Birney Elementary
  - d. Substitute Teachers (5) – Districtwide  
Funding Source: District General Fund  
Justification: Ratification is necessary in order to ensure coverage for all substitute requests.  
Total Expenditure: \$148.98/per diem  
Eff: 8/21/13
    - Afan, Kristina O.
    - Aguilar, Nadine M.
    - Gonzalez, Laurin
    - Ortiz, Sandra
    - Vasquez, Elizabeth
2. Authorization & Ratification of Out-of-Category Employment:
- a. Director (1) – Student Services  
Funding Source: District General Fund  
Justification: Ratification is necessary, because appointment of new director took longer than anticipated.  
Total Expenditure: \$19,849.91  
Eff: 7/1/13 – 8/23/13  
Ramos, Kristine
  - b. Principal (1) – North Park Middle  
Funding Source: District General Fund  
Justification: Notification of maternity leave was received after the August Board.  
Total Expenditure: \$9,600.04  
Eff: 8/19/13  
Lara, Tarcio

## 16.5 DIVISION OF HUMAN RESOURCES

- c. Assistant Principal (1) – North Park Middle  
Funding Source: District General Fund  
Justification: Ratification is necessary in order to provide additional support at the beginning of the school year.  
Total Expenditures: \$8,381.84  
Eff: 8/19/13  
Aguirre, Rachel

3. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments for the 2013-2014 school year:

HUMAN RESOURCES:

a. Supplemental Pay Assignment

Certificated Staff (1) – South Ranchito  
Funding Source: District General Fund  
Total Expenditure: \$1,146.00  
Eff: 10/1/13 – 6/1/14

Anaya, Arleen

b. Supplemental Pay Assignment

Certificated Staff (1) – El Rancho High  
Funding Source: Boys/Girls Cross Country ASB Funds  
Justification: Submitting after the fact, due to availability of funds.  
Total Expenditure: \$687.60  
Eff: 7/12/13 – 8/22/13

Staff

Madina, David

Assignment

Girls Varsity Cross Country

c. Supplemental Pay Assignment

Certificated Staff (1) – El Rancho High  
Funding Source: El Rancho High School ASB Funds  
Justification: Due to a scheduling conflict, could not confirm employment of Mr. Centeno before last board date.  
Total Expenditure: \$440.82  
Eff: 8/30/13 – 12/1/13

Staff

Centeno, Andres

Assignment

Medical Technician

d. Supplemental Pay Assignment

Certificated Staff (1) – Burke Middle  
Funding Source: District General Fund  
Justification: Due to an oversight, this board item was not submitted for approval, therefore, ratification is necessary.  
Total Expenditure: \$3,458.63  
Eff: 8/21/13 – 6/5/14

Staff

Mendez, Roberto

Assignment

Marching Band

**16.5 DIVISION OF HUMAN RESOURCES**

- e. Supplemental Pay Assignment  
Certificated Staff (1) – Burke Middle  
Funding Source: District General Fund  
Justification: Due to an oversight, this board item was not submitted for approval, therefore, ratification is necessary.  
Total Expenditure: \$1,146.00  
Eff: 8/21/13 – 6/5/14

| <u>Staff</u>       | <u>Assignment</u> |
|--------------------|-------------------|
| Vela-Amaya, Sylvia | Newspaper         |

- f. **AMENDED** Extra-Duty, Extra-Pay Assignment  
Certificated Staff (1) – El Rancho Education Center  
Funding Source: El Rancho Education Center Funds  
Total Expenditure: \$1,172.07  
Eff: 9/24/13 – 5/29/13 **14**  
Silva, Patrick

**EDUCATIONAL SERVICES:**

- g. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (17) – Burke Middle  
Total Expenditure: \$14,840.70  
Funding Source: Title I Funds  
Eff: 9/13/13 – 5/16/14  
Amaya, Sylvia  
Ammerman, John  
Chavez, Christine  
Fielder, Reginald  
Fierro, Ed  
Garcia, Nadia  
Jose, Melinda  
Mak, Barry  
Martin, Elbia  
Morales, Crystal  
Ormseth, Tor  
O'Dell, Laura  
Pardee, Summer  
Sanchez, Mathew  
Rapisarda, Barbara  
Ramirez, Josefina  
Rodriguez, Dianne

## 16.5 DIVISION OF HUMAN RESOURCES

### h. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (34) – North Park Middle

Total Expenditure: \$3,850.56

Funding Source: Title I (30%), EIA/SCE (40%), and EIA/LEP (30%)

Funds

Eff: 9/23/13 – 4/24/14

Aranda, Jesse  
Arellano, Karen  
Ayala-Zitouni, Lorrie  
Bae, Minerva  
Barrios, Angie  
Bielejeski, Kimberly  
Boyce, Darrick  
Canizales, Pedro  
Charmello, John  
Cosentino, Joleene  
Craft, Cliff  
Flores, Rene  
Gallegos, Dolores  
Gonzalez, Guadalupe  
Gutierrez, Consuelo  
Hernandez, Victor  
Laplante, Martine  
Ledden, Brendan  
Leija-Cardenas, Veronica  
Madikians, Angela  
Madina, David  
Mendoza, Steve  
Oliver, Olivia  
Perez-Selsky, Ricardo  
Ponciano, Edwin  
Ponciano, Lorena  
Sermeno, Su  
Tanielu, Maritel  
Valdiviez, Natalie  
Vasquez, Gloria  
Wakefield, Ron  
Webster, Sally  
Wing, James  
Zola, Todd

**16.5 DIVISION OF HUMAN RESOURCES**

- i. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (31) – Rivera Middle  
Total Expenditure: \$23,664.90  
Funding Source: Title I Funds  
Eff: 9/24/13 – 5/8/14  
Aguilar, David  
Baca, Guadalupe  
Baltazar, Edward  
Barajas, Alice  
Barrios, Justin  
Cordes, Lisa  
Cordova, Sylvya  
Covarrubias, Cesar  
Flanagan, Sandra  
Flores, Margaret  
French, David  
Gomez, Grace  
Gonzalez, Rebecca  
Heredia, Claudio  
Larios, Andrea  
Lawrence, Mike  
Leos, Raul  
Mercado, Pearl  
Muñoz, Mary  
Murillo, Laura  
Novalis, Leslie  
Nova-Wahler, Aidee  
Olvea, Guillermo  
Padilla, Roman  
Prather, Diane  
Robledo, Oscar  
Rubio, Israel  
Salisbury, Beth  
Sierra, Ron  
Valenzuela, Aracely  
Vela, April
- j. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (31) – Rivera Middle  
Total Expenditure: \$7,219.80  
Funding Source: Title I Funds  
Eff: 9/28/13 – 5/10/14  
Aguilar, David  
Baca, Guadalupe  
Baltazar, Edward



**16.5 DIVISION OF HUMAN RESOURCES**

Barajas, Alice  
Barrios, Justin  
Cordes, Lisa  
Cordova, Sylvya  
Covarrubias, Cesar  
Flanagan, Sandra  
Flores, Margaret  
French, David  
Gomez, Grace  
Gonzalez, Rebecca  
Heredia, Claudio  
Larios, Andrea  
Lawrence, Mike  
Leos, Raul  
Mercado, Pearl  
Muñoz, Mary  
Murillo, Laura  
Novalis, Leslie  
Nova-Wahler, Aidee  
Olvea, Guillermo  
Padilla, Roman  
Prather, Diane  
Robledo, Oscar  
Rubio, Israel  
Salisbury, Beth  
Sierra, Ron  
Valenzuela, Aracely  
Vela, April

- k. Extra-Duty, Extra-Pay Assignment  
Certificated Administrators (2) – Rivera Middle  
Total Expenditure: \$3,719.06  
Funding Source: Title I Funds  
Eff: 9/28/13 – 5/10/14  
Alvidrez, Andrew  
Melgar, Ana
- l. Extra-Duty, Extra-Pay Assignment  
Certificated Teachers (10)  
Certificated Counselor (1) – Ruben Salazar Continuation  
Total Expenditure: \$2,632.09  
Funding Source: EIA/SCE Funds  
Eff: 9/14/13 – 5/31/14  
Teachers:  
Diaz, Evette  
Gaeta, Leticia

## 16.5 DIVISION OF HUMAN RESOURCES

Galarza, Carlos  
Gonzalez, Bernadette  
Guerrero, Guadalupe  
Lopez-Cadena, Erin  
Martinez, Arianne  
Morales, Manuel  
Shibata, Valentina  
Walker, Earnestine

Counselor:

Draper, Sandra

- m. Extra-Duty, Extra-Pay Assignment  
Certificated Administrator (1) – Ruben Salazar Continuation  
Total Expenditure: \$1,190.10  
Funding Source: EIA/SCE Funds  
Eff: 9/14/13 – 5/31/14  
Reyes, Reynaldo
- n. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (2) – Categorical Programs  
Total Expenditure: \$2,406.60  
Funding Source: Centralized Title I, Location 20 (67%) and  
Centralized Title III (33%) Funds  
Eff: 9/13/13 – 6/30/14  
Gallegos, Sandra  
Pantoja-Velasco, Alejandra
- o. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (4) – Various sites  
Total Expenditure: \$10,228.05  
Funding Source: Federal Migrant Education Funds  
Eff: 9/13/13 – 5/18/14  
Galvan, Maybrit (Rio Vista Elementary)  
Morales, Crystal (Burke Middle)  
Ponce, Bernice (Rio Vista Elementary)  
Verbera, Judith (Rio Vista Elementary, ALTERNATE)
- p. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (2) – Various sites  
Total Expenditure: \$4,011.00  
Funding Source: Title I Set Aside – PI LEA Professional Development  
Funds  
Eff: 9/13/13 – 6/30/14  
Ormseth, Tor - Curriculum Council Facilitator-Math (Burke)  
Padilla, Christina – Curriculum Council Facilitator-Lang. Arts (El  
Rancho High)

## 16.5 DIVISION OF HUMAN RESOURCES

- q. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (23) – Various sites (Language Arts Curriculum Council)  
Total Expenditure: \$13,837.95  
Funding Source: Title I Set Aside – PI LEA Professional Development Funds  
Eff: 9/13/13 – 6/6/14
- Aguirre, Rachel (Birney Elementary)
  - Anaya, Arleen (South Ranchito Elementary)
  - Arrata, Diana (Rivera Elementary)
  - Chavez-Molina, Cynthia (Birney Elementary)
  - Diaz, Evette (Salazar Continuation)
  - Estrada, Susan (South Ranchito Elementary)
  - Gutierrez, Amalia (Durfee Elementary)
  - Hidalgo, Veronica (Magee Elementary)
  - Knapp, Dean (Magee Elementary)
  - Kuftedjian, Alice (Durfee Elementary)
  - Madina, David (North Park Middle)
  - McLaughlin, Holly (Rio Vista Elementary)
  - Navarro-Meunzel, Lisa (North Ranchito Elementary)
  - Novalis, Leslie (Rivera Middle)
  - Pardee, Summer (Burke Middle)
  - Rodriguez, Dianne (Burke Middle)
  - Salcido, Paula (North Ranchito Elementary)
  - Stinson, Sharon (Valencia Elementary)
  - Tanielu, Maritel (North Park Middle)
  - Taylor, Barbara (Rivera Elementary)
  - Vela, April (Rivera Middle)
  - Weaver, Kerrie (Rio Vista Elementary)
  - Ziola, Patty (Valencia Elementary)
- r. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (22) – Various sites (Math Curriculum Council)  
Total Expenditure: \$13,236.30  
Funding Source: Title I Set Aside – PI LEA Professional Development Funds  
Eff: 9/13/13 – 6/6/14
- Atencio, Leonard (Birney Elementary)
  - Charre, Martha (Valencia Elementary)
  - Covarrubias, Cesar (Rivera Middle)
  - Cunningham, Sean (Durfee Elementary)
  - Estrada, Susan (South Ranchito Elementary)
  - Hernandez, Monica (South Ranchito Elementary)
  - Jose, Melinda (Burke Middle School)

## 16.5 DIVISION OF HUMAN RESOURCES

Kust, Melina (Rio Vista Elementary)  
Mata, Diana (Rivera Elementary)  
Morales, Manuel (Salazar Continuation)  
Mukai, Charmagne (Magee Elementary)  
Munoz, Jose (North Ranchito Elementary)  
Navarro, Kathee (Rio Vista Elementary)  
Nova-Wahler, Aide (Rivera Middle)  
Perez, Robert (North Ranchito Elementary)  
Ponciano, Lorena (North Park Middle)  
Robledo, Deborah (Durfee Elementary)  
Sermen, Susan (North Park Middle)  
Stinson, Sharon (Valencia Elementary)  
Torres, Lourdes (Rivera Elementary)  
Urrieta, Robert (Magee Elementary)  
Vela-Amaya, Sylvia (Burke Middle School)

- s. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (24) – Various sites – EL Program Contact  
Teacher Committee  
Total Expenditure: \$10,438.60  
Funding Source: 50% Title I Set Aside – PI LEA Professional  
Development and 50% Centralized Title III Funds  
Eff: 9/13/13 – 6/6/14

Alonso, Janet (Rio Vista Elementary, ALTERNATE)  
Barrera, Elizabeth (North Ranchito Elementary)  
Carlos, Mary (Magee Elementary, ALTERNATE)  
Cordova, Sylvy (Rivera Middle)  
Figueroa, Rosemary (El Rancho High)  
Fisher, Ana (Salazar Continuation, ALTERNATE)  
Galvan, Maybrit (Rio Vista Elementary)  
Garcia, Nadia (Burke Middle)  
Guerrero, Guadalupe (Salazar Continuation)  
Gutierrez, Consuelo (North Park Middle)  
Hernandez, Monica (South Ranchito Elementary)  
Hurtado-Slaven, Maria (Birney Elementary)  
Ibarra, Virginia (South Ranchito Elementary, ALTERNATE)  
Iturrino, Christine (Durfee Elementary, ALTERNATE)  
Lohora, Raul (North Ranchito Elementary, ALTERNATE)  
Lopez, Maggie (Rivera Elementary, ALTERNATE)  
Lopez-Roman, Ivette (Valencia Elementary)  
Martinez, Martin (El Rancho High, ALTERNATE)  
Nova-Wahler, Aidee (Rivera Middle, ALTERNATE)  
O'Dell, Laura (Burke Middle, ALTERNATE)  
Pizana, Socorro (Durfee Elementary)  
Ponciano, Edwin (North Park Middle, ALTERNATE)

## 16.5 DIVISION OF HUMAN RESOURCES

Torres, Lourdes (Rivera Elementary)

Urrieta, Robert (Magee Elementary)

t. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (23) – South Ranchito Elementary School

Total Expenditure: \$19,252.80

Funding Source: LCFF Funds

Eff: 9/13/13-5/16/14

Alvarez, Guillermina

Alvarez, Jacqueline

Anaya, Arleen

Bernal, Sofia

Castro, Connie

De La Losa, Celia

Estrada, Susan

Figueroa, Marisol

Flores, Nancy

Gomez, Sonia

Hernandez, Jose

Hernandez, Monica

Hooper, Kathy

Ibarra, Virginia

Jimenez, Pablo

Macias-Ruiz, Linda

Magallanes, Kimrenee

Martinez, Michelle

Nassen, Suzanne

Oste, Marissa

Perea, Stephan

Rodriguez, Delia

Zepeda, Irene

4. Authorization & Ratification of Request for Leave of Absence under the Family Medical Leave Act (FMLA) and Personal Unpaid Leave of Absence:

a. Psychologist (1) – South Ranchito

Eff: 8/16/13 – 11/8/13 (FMLA)

Eff: 11/11/13 – 11/29/13 (Personal LOA)

Tobias, Michelle M.

5. Authorization & Ratification of Request for Resignation:

a. Teacher (1) – Birney Elementary

Eff: 8/16/13

Pina-Escamilla, Melinda

## 16.5 DIVISION OF HUMAN RESOURCES

6. Authorization & Ratification of Request for Early Retirement:
  - a. Teacher (1) – Burke Middle School  
Eff: 8/13/13  
Sloper, Lorraine
  
7. Authorization & Ratification of Request for Disability Retirement:
  - a. Teacher (1) – El Rancho High  
Eff: 5/1/13  
Hughey, Dawn

H. Approved *with exceptions* Classified Personnel Register No. 3-2013/2014

Motion: Ramirez      Second: Renteria      Vote: 5-0      PASSED

1. ~~PULLED Authorization of Employment for the 2013-2014 School Year:~~
  - a. ~~School Secretary Bilingual (1) – Salazar Continuation High School~~  
~~Funding Source: Site General Funds~~  
~~Total Expenditure: \$3,564.93/mo.~~  
~~Eff: 9/16/13~~  
Moreno, Mayra
  - b. Clerk Typist II/Bilingual (1) – El Rancho High  
Funding Source: Site General Funds  
Justification: Due to the need to have adequate staffing in the attendance office, ratification is necessary.  
Total Expenditure: \$3,116.65/mo.  
Eff: 8/19/13  
Jimenez, Elizabeth
  - c. Clerk Typist II/Bilingual (1) – El Rancho High  
Funding Source: Site General Funds  
Justification: Due to the need to have adequate staffing in the attendance office, ratification is necessary.  
Total Expenditure: \$3,116.65/mo.  
Eff: 9/4/13  
Bucio, Jocelyn
  - d. Amend Para-Educator Health Care II-LVN (1) – Student Services  
Funding Source: District General Fund  
Total Expenditure: ~~\$17.30/hr.~~ **\$3,765.84/mo.**  
Eff: ~~8/5/13~~ **8/14/13**  
Hernandez, Jaime

## 16.5 DIVISION OF HUMAN RESOURCES

e. Special Education Instructional Aides (14) - Student Services

Funding Source: Federal & State Special Education Funds

Justification: These employees were hired August 16, 2013 and needed to start working on August 19, 2013 to prepare for the opening of school.

Eff: 8/19/13

|                     |            |
|---------------------|------------|
| Becerra, Jaime      | \$2,450.89 |
| Chacon, Dolores     | \$2,450.89 |
| Espinosa, Rosemarie | \$2,589.02 |
| Espinoza, Susan     | \$2,733.18 |
| Flores, Beatrice    | \$2,450.89 |
| Guerrero, Maria     | \$2,450.89 |
| Mena, Valerie       | \$1,977.81 |
| Navarro, Teresita   | \$2,450.89 |
| Ochoa, Gloria       | \$2,450.89 |
| Paez, Michael       | \$2,450.89 |
| Reyes, Yolanda      | \$2,733.19 |
| Rios, Teresa        | \$2,450.89 |
| Rodriguez, Erlinda  | \$2,450.89 |
| Valdez, Jennie      | \$2,450.89 |

2. Authorization & Ratification of Temporary Employment for the 2013-2014 School Year:

a. Bus Rider (1) – Student Services

Funding Source: Federal & State Special Education Funds

Payable at: \$17.50/hr.

Eff: 9/13/13 – 6/30/14

Cerda, Rosa

3. Authorization & Ratification of Employment from the 63-Month Re-employment list for the 2013-2014 School Year:

a. Clerk Typist II (1) – South Ranchito Elementary

Funding Source: EIA/LEP, EIA/SCE & Site General Funds

Justification: Due to the late notice from the current clerk that she would be out on medical leave, the necessary paperwork could not be submitted in time for the previous Board meeting.

Total Expenditure: \$4,356.02/mo.

Eff: 8/14/13 – 8/15/13

Hernandez, Betty

## 16.5 DIVISION OF HUMAN RESOURCES

- b. Clerk Typist II (1) – Durfee Elementary  
Funding Source: EIA/SCE & Site General Funds  
Justification: Due to the late notice that a clerk was needed at Durfee Elementary for the 2013/2014 school year, the necessary paperwork could not be submitted in time for previous Board meeting.  
Total Expenditure: \$3,009.91/mo.  
Eff: 8/14/13 -8/15/13  
Aguilar, Maria T.
  - c. Clerk Typist II (1) – South Ranchito Elementary  
Funding Source: EIA/LEP, EIA/SCE & Site General Funds  
Justification: Due to the late notice from the current clerk that she would be out on medical leave, the necessary paperwork could not be submitted in time for the previous Board meeting.  
Total Expenditure: \$4,013.22/mo.  
Eff: 8/16/13 – 6/13/14  
Aguilar, Maria T.
  - d. Clerk Typist II (1) – Burke Middle  
Funding Source: EIA/SCE  
Justification: Due to the late notice that a clerk was needed at Burke Middle for the 2013/2014 school year, the necessary paperwork could not be submitted in time for the previous Board meeting.  
Total Expenditure: \$2,508.26/mo.  
Eff: 8/14/13 – 6/6/14  
Rangel, Nadya
  - e. Clerk Typist II (1) – South Ranchito Elementary  
Funding Source: EIA/SCE  
Justification: Due to the late notice that a clerk was needed at South Ranchito for the 2013/2014 school year, the necessary paperwork could not be submitted in time for the previous Board meeting.  
Total Expenditure: \$2,432.60/mo.  
Eff: 8/14/13 – 6/6/14  
Jauregui, Sandra
4. Authorization & Ratification of Substitute Employment:
    - a. Account Clerk Substitute (1) – Fiscal Services  
Funding Source: Site General Funds  
Justification: Due to current Accounting Clerk unexpectedly taking a medical leave, it was not possible to submit board item for approval for the previous Board meeting.  
Payable at: \$19.49/hr.  
Eff: 7/29/13 – 8/16/13  
Funes, Diana



## 16.5 DIVISION OF HUMAN RESOURCES

- b. Clerical Substitute (1) – Rio Vista Elementary  
Funding Source: Site General Funds  
Justification: Because vacant position is currently being flown and it is not known who will fill position; it is necessary to have a clerical substitute.  
Payable at: \$62.26/day  
Eff: 8/19/13  
Zabala, Maria
- c. Clerical Substitute (1) - El Rancho High School  
Funding Source: Site General Funds  
Justification: Due to a delay in the hiring process, this board item was not submitted for approval in time for the last Board meeting.  
Payable at: \$132.80/day  
Eff: 8/19/13  
Jimenez, Elizabeth
- d. Special Education Instructional Aide Substitute (1) – Student Services  
Funding Source: Federal & State Special Education Funds  
Justification: Name was inadvertently left out from the original list to substitute and there was a need to use her before the next board meeting.  
Payable at: \$17.50/hr.  
Eff: 8/21/13 – 6/30/14  
Cerda, Rosa
- e. Instructional Aide I Substitute (1) – Valencia  
Funding Source: District General Fund  
Justification: There was a need for an Instructional Aide I Substitute in the kindergarten class the first day of school and the board meeting was after this date.  
Payable at: \$15.71/hr.  
Eff: 8/19/13 – 6/5/14  
Orona, Ramona
- f. Cafeteria Helper I Substitutes (10) – Food Services  
Funding Source: Food Services  
Justification: There is a need for substitutes to cover positions at the beginning of the work employment for cafeteria personnel. The requisition was not received in time for the August 8, 2013 board meeting for approval; therefore, ratification is necessary.  
Payable at: \$13.40/hr.  
Eff: 8/19/13 – 6/5/14  
Alcala, Delia  
Baldivia, Magdalena  
Cortez, Herminia  
Estrada, Yvonne  
Gomez, Alicia

**16.5 DIVISION OF HUMAN RESOURCES**

Hernandez, Connie  
Limon, Griselda  
Losoya, Debbie  
Meza, Claudia  
Sanchez, Silvia

5. Authorization & Ratification of Out-of-Category Employment:

a. Cafeteria Manager I (1) – Valencia

Funding Source: Food Services

Justification: The requisition was not received in time for the previous Board meeting for approval; therefore ratification is necessary.

Total Expenditure: \$3,001.92/mo.

Eff: 8/19/13

Hernandez, Julie

b. Cook/Baker (1) – Districtwide

Funding Source: Food Services

Justification: The requisition was not received in time for the previous Board meeting for approval; therefore ratification is necessary.

Total Expenditure: \$2,673.08/mo.

Eff: 8/19/13 – 6/6/14

Lopez, Lisa

6. Authorization and Ratification of Unclassified Employment:

a. A.S.B. Worker (1) – El Rancho High

Funding Source: A.S.B. Funds

Payable at: \$12.56/hr.

Eff: 9/13/13 – 6/5/14

Sanchez, Freddy

b. Student Workers (8) – Food Services

Funding Source: Food Services

Justification: Student Workers were pulled from August 8, 2013 board for review.

Payable at: \$20.09/day

Eff: 8/21/13 – 6/5/14

Barrios, Rocio

Fernandez, Lucy

Jimenez, Mayra

Larrache, Giovanni

Murillo, Saul

Salazar, James

Saldana, Robert

Salinas, Joseph

## 16.5 DIVISION OF HUMAN RESOURCES

- c. Instructional Aide Trainees (2) – Categorical Programs  
Funding Source: Title I Funds 50% / Title III 50%  
Payable at: \$12.72/hr.  
Eff: 10/1/13 – 6/5/14  
Carrasco, Maria  
Fukuda, Marile
- d. Instructional Aide Trainees (2) – Birney  
Funding Source: Title I 50%/E.I.A. 50%  
Justification: Instructional Aide Trainees were needed due to our TK class being full and an additional Kindergarten class was added due to enrollment.  
Payable at: \$12.72/hr.  
Eff: 8/26/13 – 6/5/14  
Gavino, Dayanara  
Gutierrez, Margaret
- e. Noon Supervisor (1) – North Park Middle  
Funding: District General Fund  
Justification: Due to shortness of staff, an additional Noon Supervisor was needed for student supervision.  
Payable at: \$10.70/day  
Eff: 8/21/13 – 6/5/14  
Preciado, Elvia
- f. Noon Supervisor (1) – Rivera Elementary  
Funding Source: District General Fund  
Justification: Linda Hernandez was pulled from August 8, 2013 board. Linda is being resent to board now that she has clearance.  
Payable at: \$21.40/day  
Eff: 8/21/13 – 6/5/14  
Hernandez, Linda
- g. Amend Noon Supervisor (1) – Rivera Elementary  
Funding Source: Site General Funds  
Payable at: \$13.37/day  
Eff: 8/21/13 – 6/5/14  
~~Rodriguez~~, Tamra **Ramirez, Tamra**
- h. Noon Supervisor (1) – South Ranchito  
Funding Source: District General Fund  
Justification: Noon Supervisor was needed to replace a noon supervisor employee.  
Payable at: \$21.40/day  
Eff: 8/21/13 – 6/5/14  
Flores, Diana

## 16.5 DIVISION OF HUMAN RESOURCES

- i. Safe School and Violence Prevention Officers (5) – El Rancho High  
Funding Source: District General Fund  
Justification: Due to the urgency to provide adequate supervision on campus at El Rancho High it was necessary to start the SSO's prior to Board approval.  
Payable at: \$16.63/hr.  
Eff: 8/26/13 – 6/5/14  
Guizar, April  
Maduro, Michael  
Mendoza, Joaquin  
Montano, Tracie  
Saucedo, Natalie
- j. Safe School and Violence Prevention Officer (1) – Rivera Middle  
Funding Source: District General Fund  
Justification: A Safe School and Violence Prevention Officer was needed to be placed immediately to ensure campus safety. The submission of the requisition to Human Resources was after the deadline for the September board.  
Payable at: \$16.63/hr.  
Eff: 8/21/13 – 6/5/14  
Garcia, Carlos
- k. College Tutor (1) – Magee  
Funding Source: Title I 50% / EIA/LEP 50%  
Justification: Clearance was needed prior to board submission.  
Payable at: \$58.19/day  
Eff: 8/21/13 – 6/5/14  
Maldonado, Emilio
- l. College Tutor (1) – Rivera Elementary  
Funding Source: Title I  
Justification: Resubmission was sent to accounting for approval thus missing the August board for approval.  
Payable at: \$49.88/day  
Eff: 8/21/13 – 6/5/14  
Aguayo, Mayra
- m. College Tutor (1) – Rivera Elementary  
Funding Source: EIA/LEP  
Justification: Resubmission was sent to accounting for approval thus missing the August board for approval.  
Payable at: \$49.88/day  
Eff: 8/21/13 – 6/5/14  
Reyes, Raleigh

**16.5 DIVISION OF HUMAN RESOURCES**

- n. College Tutor (1) – Rivera Elementary  
Funding Source: EIA/LEP 50% / EIA/SCE 50%  
Justification: Resubmission was sent to accounting for approval thus missing the August board for approval.  
Payable at: \$49.88/day  
Eff: 8/21/13 – 6/5/14  
Aguayo, Diane
  - o. College Tutors (2) – South Ranchito  
Funding Source: EIA/LEP 50% / Title I 50%  
Justification: Administrative start date at new school was after the submission deadline.  
Payable at: \$58.19/day  
Eff: 8/21/13 – 6/5/14  
Cobian, Ricardo  
Escalera, Andres
  - p. College Tutors (2) – South Ranchito  
Funding Source: LCFF/EIA  
Justification: Due to an oversight, this board item was not submitted for approval.  
Payable at: \$16.63/hr.  
Eff: 8/21/13 – 6/5/14  
Panigaban, Karen  
Rodriguez, Francine
  - q. Boys Soccer Varsity Head Coach (1) - El Rancho High  
Funding Source: District General Fund  
Total Expenditure: \$4,006.94 per coach  
Eff: 9/13/13 – 2/28/14  
Corona, Omar
  - r. Boys Track Frosh/Soph Coach (1) – El Rancho High  
Funding Source: District General Fund  
Justification: Clearance of credential was needed prior to sending to board.  
Total Expenditure: \$3,195.76 per coach  
Eff: 12/15/12– 3/25/13  
Batres, Edwin
7. Authorization & Ratification of Medical Leave:
- a. Child Care Attendant State Preschool (1) – Early Learning Program  
Eff: 8/21/13 – 11/21/13  
Sanchez, Martha
8. Authorization & Ratification of Request for Unpaid Leave of Absence:
- a. Custodian (1) – South Ranchito  
Eff: 9/1/13 – 9/27/13  
Rodriguez, Erasmo

**16.5 DIVISION OF HUMAN RESOURCES**

9. Authorization of Request for Early Retirement:

a. Cook/Baker (1) – Burke Cafeteria

Eff: 10/1/13

Bermudez, Susana

10. Authorization of Request for Retirement:

a. Instructional Aide III (1) – Rivera Elementary

Eff: 12/2/13

Campos, Mercy M.

11. Authorization & Ratification of Request for Resignation:

a. Clerk Typist II (1) – El Rancho High School

Eff: 8/29/13

Guizar, Daisy

b. Special Education Instructional Aide (1) – Durfee

Eff: 8/19/13

Gonzales, Vanessa

**17. ADJOURNMENT – 12:02 a.m.**

Motion: Canchola

Second: Alvidrez

Vote: 5-0

PASSED